

MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
Board of Director's Meeting
Monday, February 9th 2009
5:30 P.M.

February 5, 2009

Dear Directors:

Enclosed please find the Director's report and board minutes for the month of January 2009.

Transaction report will be passed out at the meeting, I am still running on generator power.

If you have any questions please feel free to give me a call.

Thank You,



Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of January 09
 Printed: 01/26/09 18:46

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,339,500	100.0%
Water Sold to Customers	993,440	74.2%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	346,060	25.8%
Average Use Per Account	3,134	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7646.41	0.00	0.00	0.00	94.80	528.95
Average	24.12	0.00	0.00	0.00	0.30	1.41
Active	317	0	0	0	316	374
Inactive	61	378	378	378	62	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	9,738.50	320
Credit Balances BOM	(1,253.84)	17
Debit Balances BOM	10,992.34	303
Payments	8,952.49	288
Charges for Services	8,270.16	
Penalty Charges	234.15	41
Adjustments	(18.19)	4
Total Delinquent EOM (end/month)	1,093.14	22
Delinquent EOM (30-60 days)	517.28	15
Delinquent EOM (60-90 days)	234.62	5
Delinquent EOM (over 90)	341.24	2
Credit Balances EOM	(1,061.16)	19
Debit Balances EOM	10,333.29	301
Balance Due EOM	9,272.13	320
Disconnections	0	
Disconnected & Uncollected	0.00	
New Customers Added	0	

Scribe:	Odie J. Watts	
Date:	January 22, 2009	Time: 5:26 PM – 5:45 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No Customers or Guests attended the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:26 P.M.
2. Meeting Minutes	The minutes from the November 10, 2008 meeting were approved at written. The minutes were accepted with no abstentions. Motion to approve the minutes – Koby Lee, Second by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the Financial report for the period December 1, 2008 through December 31, 2008. There were no notable comments concerning the report. • There were 3 adjustments made to bills this month due to inaccurate meter readings. • Karen reported the auditors have not as yet completed the Form 990 that is to be filed with the IRS. She will continue to inquire about the status. • Karen reported she will not renew the maintenance agreement with Water Works since she has not experienced any problems with the application in the past. • Water loss rate was reported at 50.1% for the month. Ivan indicated that the high usage was due to leaks at the Low Gap area. • Karen distributed the latest minutes from the meeting of the Ozark Mountain Regional Public Water Authority. Motion to approve the reports – Koby Lee, Second by Betty Stivers. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: • Changed out old meters for new at Clinton Daniels', Atkinson's and Sabet's. • Replace meter setter and box at Clinton Daniels. He put in his own shut off and box so he can make repairs. • Topped off the tank at Shiloh. • Found and fixed leak on the booster pump line to Shiloh. • Found leak by the pressure reducing station at Low Gap by the cemetery. Moved the station back 5 feet for easier maintenance. Upgraded the station from 36 inches to 5 feet. Added an observation meter setup and 3 new valves to be able to isolate the station without turning off the water.

Agenda	Main Points, Conclusions/Discussions, Decisions
	- The #2 booster pump lost a stage and had to be rebuilt which is still in work awaiting repair parts. Purchased 2 booster pumps for booster station #2 due to the need for redundancy. - Leaks have been repaired and losses have been reduced. Motion to approve the report was made by Koby Lee and Seconded by Betty Stivers. No abstentions.
5. Old Business	- Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12, 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of August 11, 2008. The Board requested Karen to bring in our insurance policy to see if we could determine the value of our physical assets so the work on the inventory can be finalized. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. - Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of August 11, 2008. Since there has been nothing received in the way of estimates for this work the Board asked Ivan to contact a different vendor. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. - Action Item 45: Opened on April 14, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of August 11, 2008. ESI indicated to Ivan that they are approximately 70% complete with the design work. See above comments from the Water Operator's Report. The Low Gap project is at the Health Department for review. As of November 10 the extension has been approved. As of 12/8/08 the Board approved assuming a \$40,000 loan in order to get the grant of \$140,000 to complete the Murray Extension. See the comments above under Water Operator's Report. Item will remain open as of 1/22/09. - Action Item 46: Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt. As of July 14, 2008 Ivan has talked to Lane Western Representative about doing the work. As of August 11, 2008 there has been no progress on the estimate. As of November 10, 2008 contact has been made with the vendor but the vendor has not visited the wells to offer any cost figures. No change in status as of 12/8/08. Ivan reported that he will search for a new vendor as of 1/22/09 because there has been no action taken by the current vendor. - Action Item 48: Opened 11/10/08 for Odie Watts to work with a barcode vendor to obtain metal barcode labels for the meters to support the camera project. Item closed as of 1/22/09. The labels have been received and will be installed when the weather improves.

Agenda	Main Points, Conclusions/Discussions, Decisions
6. New Business	No new business was discussed.
7. Adjournment	Meeting adjourned at 5:45 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for February 9, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	IN WORK
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	IN WORK
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	IN WORK
AI47	6/9/08	Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt.	Ivan Reynolds	7/14/08	IN WORK
AI48	11/8/08	Odie Watts will work with a vendor to supply metal barcode labels to attach to the meter boxes before the camera system is implemented.	Odie Watts	12/8/08	CLOSED

Transaction Report

1/1/09 Through 1/31/09

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 12/31/08				18,551.77
1/2/09	DEP			Water Sales		633.53
1/7/09	DEP			Water Sales		1,568.00
1/9/09	DEP			Water Sales		1,163.80
1/9/09	3930	Fed Ex Freight		Maintenance		-370.89
1/9/09	3931	Express Inc		Maintenance		-609.61
1/9/09	3932	Karen Edgmon		Contract Labor		-981.50
1/9/09	3933	Karen Edgmon		Rent		-75.00
1/13/09	DEP			Water Sales		924.94
1/15/09	DEP			Water Sales		1,134.17
1/15/09	EFT	F H A		Loan		-1,020.00
1/16/09	3934	Dept. Of Finance & Adm.		Sales Tax		-622.00
1/20/09	3935	Robin Munzner	repair booster pump	Maintenance		-863.34
1/21/09	DEP			Water Sales		1,318.99
1/23/09	EFT	Tri Co. Telephone		Utilities:Telephone		-33.53
1/23/09	EFT	Tri Co. Telephone		Utilities:Telephone		-77.47
1/23/09	3936	Red Rock Construction		Contract Labor		-1,780.00
1/23/09	3937	Jackie Fears	reading meters	Contract Labor		-200.00
1/23/09	3938	Jackie Fears	reading meters	Maintenance		-75.00
1/26/09	DEP			Water Sales		2,731.27
1/26/09	3939	Jasper Post Office		Postage and Delivery		-81.00
1/26/09	3940	Ivan Reynolds		Contract Labor		-1,100.00
1/26/09	3941	Ivan Reynolds		Maintenance		-35.00
1/27/09	EFT	Carroll Electric		Utilities:Gas & Electric		-24.03
1/27/09	EFT	Carroll Electric		Utilities:Gas & Electric		-65.96
1/27/09	EFT	Carroll Electric		Utilities:Gas & Electric		-2,945.69
1/30/09	DEP			Water Sales		111.32
1/31/09	DEP			Interest Inc.		1.46
		TOTAL 1/1/09 - 1/31/09				-1,372.54
		BALANCE 1/31/09				17,179.23
		TOTAL INFLOWS				9,587.48
		TOTAL OUTFLOWS				-10,960.02
		NET TOTAL				-1,372.54

Mt Sherman Water Assoc. Board Mtg
February 9, 2009
Water Operators Report

Ice Storm Caused the Electrical outage that produced a Twenty seven hour period of pressure loss on Shiloh.

We did not run out of water on the Mt Sherman side of The system.

The Office of Emergency Management headed by Peter Dechant acquired generators for the water systems.

The very hour I arrived at the County Shop to pick up a Generator for us Carroll Electric restored the power so we Were able to begin pumping on the Grid, even tho many Still were without power.

Peter Dechant said he would look into acquiring one or More generators for emergency use to share among the water associations. Each water systems electrical require-
Ments are different but they make adjustable voltage generators.

Our system will need two more booster pumps eventually to pump water from Jasper and we will have four Electrical needs places.

After restoring pressure on Shiloh I bled water lines to remove air and color. Shiloh is on a Boil Order which was placed on the radio. The samples will be sent in this week.

The pump at well number two has been pulled by Tiff City Pump at Three dollars per foot. The pump has been sent off for testing. Upon its return we will be ready for installation into well Number one.

By Ivan Reynolds

Water Operator

TALKING POINTS MEMO POWER OUTAGES

1. PUMP STATION IS PRIMARY CONCERN.

- A. WHAT ARE THE ELECTRICAL REQUIREMENTS
- B. WHAT SIZE GENERATOR & GASOLINE, PROPANE, OR DIESEL.
- C. MANUAL OR AUTO ELECTRICAL SWITCHING

2. What do we do to protect generator from theft & unauthorized use.
3. Booster pump same questions as above except this pump has no value if main tank is empty
4. Where can we get generator cheapest. Fema, purchase, or national guard & can we keep?
5. If we can get another tank by the pump station it will allow us to have water more days in the event we have no power
6. If a tank is put down the hill towards Jasper like Tim wants to do, we won't be able to use any of the water if we have no power.
7. The MSWA needs to write Tim at ESI a letter telling them again why we need the tank at the pump station. The emergency aspect should be enough.